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Papers that will be published in the SSSR should meet the following criteria:

- The manuscript has to be an original work of the author, and it must not duplicate any previously published work, including the authors' own previous publications.
- The manuscript must not be under consideration or peer review or in the process of being published elsewhere.
- The manuscript is written as a research article, review article, policy paper, or is part of a previously defined special section.

Any author who does not adhere to these criteria will have their manuscript rejected or retracted.

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- Manuscripts are accepted in B/C/S languages and English language.
- Manuscripts of research articles should typically around 6000 words, including references, tables, captions and footnotes.
- Manuscripts of research articles should include the following elements in the given order: 1) title page, 2) abstract, 3) keywords, 4) main text, 5) acknowledgements (if applicable), 6) references, 7) appendices (if applicable). All elements should be compiled as a single document file.
- The title page includes: 1) the title of the article, 2) author(s) names, 3) institutional affiliations of the author(s) along with email addresses, 4) postal address and telephone numbers of the corresponding author. Only the institutional affiliations and email addresses of the author(s) will be included in the journal article. No biographical notes are required.
- If the manuscript has been written by more than one author, it is the responsibility of the authors to agree on the order of names.
- Abstracts should be of 120 words or less.
- Immediately after the abstract, provide a maximum of 6 keywords.

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- Authors are encouraged to submit supplemental material as appendices to the manuscript. Appendices are accepted as Word, Excel, PDF and image files.
- Manuscripts of review articles should typically be around 2000 words. Review articles include: 1) title page, 2) main text, 3) acknowledgements (if applicable), 4) references. Above listed guidelines related to these elements apply.
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- All manuscripts undergo peer review, based on initial editorial staff screening and refereeing two anonymous referees. Referee recommendations and high academic standards are the final criteria of judgment for inclusion in the journal.

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- Title: Title Case: Title Case after Colon (Times New Roman, 14pt, bold, aligned left)
- Authors: AN AUTHOR & ANOTHER AUTHOR (full name: JOHN SMITH, Times New Roman, 12pt, upper case, aligned left)
- Affiliation: Affiliation name, Country (below author names, Sentence case, Times New Roman, 12pt, italic, aligned left)
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- Keywords: Keyword; Another keyword (no indentation, Times New Roman, 10pt, justified)
- Correspondence details: Email: aaa@bbb.cc (given as footnote on page 1, format of footnote)
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- Equations: Centred; Equation (1) mentioned in text
- Quotes and quotation marks: Double quotes, single within
- Numbers, units, and dates: spell out one to nine, then 10, 1000, 10000; 2 January 2015; in the twenty-first century; in the 1990s.
- The entire manuscript (including references and footnotes) is adjusted to 1.5 line spacing.
- The article style also applies to review articles and policy papers.

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- SSSR uses APA (American Psychological Association) reference style. For more details please refer to: American Psychological Association. (2010). Publication manual of the American Psychological Association (6th ed.).
- References are cited in the text by the author's surname, the publication date of the work cited, and a page number if necessary. Full details are given in the reference list. Place them at the appropriate point in the text.
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- Book: Online publication: Author, A. A. (2012). Title of work: Subtitle [Digital Edition]. Retrieved from <http://www.xxxxxx>
- Journal: One author: Author, A. A. (2011). Title of article. Title of Journal, Vol(No), pp. 123–231. doi:xx.xxxxxxxxxxx
- Journal: Several authors: Author, A. A., Author, B. B., & Author, C. C. (1987). Title of article. Title of Journal, Vol(No), pp. 123–231. doi:xx.xxxxxxxxxxx
- Conference paper: Presenter, A. A. (2012, February). Title of paper. Paper presented at the meeting of Organization Name, Location.
- Unpublished work: Author, A. A., Author, B. B., & Author, C. C. (2012). Title of manuscript. Manuscript submitted for publication.
- Internet: Web page: Author, A. (2011). Title of document. Retrieved Date Day, Year, from <http://URL>
- Dataset: Author. (2011). National Statistics Office monthly means and other derived variables [Data set]. Retrieved March 6, 2011, from <http://www.xxxxxx>
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