Broj: 01-3-790-2/20

Sarajevo, 08.07.2020.

Na osnovu člana 15. Uputstva za pripremu modela tenderske dokumentacije i ponuda („Službeni glasnik BiH“, broj 90/14), sačinjava se

**ZAPISNIK O OTVARANJU PONUDA**

1. **PUNI NAZIV I ADRESA UGOVORNOG ORGANA**

|  |  |
| --- | --- |
| **Naziv ugovornog organa** | **Kontakt osoba** |
|  FAKULTET POLITIČKIH NAUKA UNSA  | Aida Sarajlić Ovčina |
| **Adresa** | **Poštanski broj** |
| SKENDERIJA 72 | 71000 |
| **Grad** | **Identifikacioni broj** |
| Sarajevo | 4200088220009 |
| **Telefon** | **Faks** |
| 033 203 562 | 033 666 884 |
| **Elektronska pošta (e-mail)** | **Internet adresa (web)** |
| aida.sarajlic.ovcina@fpn.unsa.ba | www.fpn.unsa.ba |

*VRSTA UGOVORA*

*Usluge*

*NAZIV/REFERENCA TOG UGOVORA KOD UGOVORNOG ORGANA*

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*OBAVJEŠTENJE NA PORTALU JAVNIH NABAVKI I U “SLUŽBENOM GLASNIKU BIH”?*

*Da, Portal Javnih nabavki – broj 5611-7-2-158-3-3/20*

*U „Službenom glasniku BiH“ br.: ne*

*Objavljeno dana: 26.06.2020.*

*DATUM I MJESTO OTVARANJA PONUDA*

*Datum: 08.07.2020.godine u 12:30 h*

*Mjesto: Dekanat Fakulteta političkih nauka UNSA*

*ČLANOVI KOMISIJE ZA JAVNO OTVARANJE PONUDA*

*prof.dr. Mirza Smajić -predsjednik;*

*prof.dr. Elvis Fejzić - član;*

*prof.dr. Elmir Sadiković - član;*

*Sarajevo, 08.07.2020. godine*

*PREDSTAVNICI PONUĐAČA PRISUTNI PRILIKOM OTVARANJA*

*Ponuđač - Predstavnik*

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*DRUGE OSOBE PRISUTNE OTVARANJU PONUDA (AKO IH IMA)*

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*SPISAK BLAGOVREMENO PRISTIGLIH PONUDA*

*Broj protokola - Naziv/ime ponuđača (šifra) - Datum i sat prijema*

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*SPISAK NEBLAGOVREMENO PRISTIGLIH PONUDA DO JAVNOG OTVARANJA PONUDA*

*Broj protokola - Naziv/ime ponuđača (šifra) - Datum i sat prijema*

*\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Datum, mjesto: 08.07.2020., Sarajevo*

*Potpis predsjedavajućeg: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1. **SAŽETAK PONUDA PRIMLJENIH U ROKU**

**a) Ako je kriterij za dodjelu ugovora najniža cijena**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Broj protokola ugovornog organa** | **Redni broj omotnice ponude** | **Naziv ponuđača** | **Omotnica sa ponudom ispravno zatvorena (zapečaćena ili potpisana da/ne)** | **Ukupna cijena ponude**  | **Ponuđeni popust** |
|  | 1 |  |  |  |  |
|  | 2 |  |  |  |  |
|  | 3 |  |  |  |  |

Datum, mjesto: 08.07.2020., Sarajevo

Potpis predsjedavajućeg: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SAŽETAK PONUDA PRIMLJENIH U ROKU**

**b) Ako je kriterij za dodjelu ugovora ekonomski najpovoljnija ponuda**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Broj protokola ugovornog organa** | **Redni broj omotnice ponude** | **Naziv ponuđača** | **Omotnica sa ponudom ispravno zatvorena (zapečaćena ili potpisana da/ne)** | **Podkriteriji koji se vrednuju unutar kriterija ekonomski najpovoljnija ponuda** | **Ponuđeni popust** |
|  |  |  |  | 1. Cijena2. Rok izvršenja |  |
|  |  |  |  | 1. Cijena2. Rok izvršenja |  |
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|  |  |  |  | 1. Cijena2. Rok izvršenja |  |

Datum, mjesto: 08.07.2020., Sarajevo

Potpis predsjedavajućeg: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **POTPISI PREDSTAVNIKA PONUĐAČA PRISUTNIH TOKOM OTVARANJA PONUDA**

Ponuđač - Predstavnik - Potpis

1. **/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
4. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
5. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
6. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
7. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
8. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
9. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
10. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
11. **PRIMJEDBE NA POSTUPAK OTVARANJA PONUDA/OSTALE SAOPŠTENE INFORMACIJE:**

Datum, mjesto: 08.07.2020., Sarajevo

Potpis predsjedavajućeg: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_